



NOTICE AND AGENDA OF A SPECIAL MEETING OF THE CITY OF SANTA MONICA LIBRARY BOARD

September 4, 2019 at 7:00 pm
Community Meeting Room,
Montana Ave. Branch, 1704 Montana Ave., Santa Monica

NOTICE IS HEREBY GIVEN that a SPECIAL Meeting of the City of Santa Monica Library Board will be held at 7:00 pm, on Wednesday, September 4, 2019 at the Community Meeting Room, Montana Ave. Branch, 1704 Montana Ave., Santa Monica for the purpose of conducting the following business:

Any person wishing to speak to the Library Board may do so under "Public Input," or to address an agenda item by first presenting their name, address and/or affiliation with an organization if any. All remarks shall be addressed to the Library Board as a body, and not to any one member thereof. All persons shall be given three minutes to make a presentation.

AGENDA

1. Call to Order
Roll Call
2. Public Input
(Public comment is permitted only on items on the agenda. State law prohibits the body from taking any action on items not listed on the agenda, including issues raised under this agenda item.)
- ACTION 3. Approval of Minutes - Staff recommends that the Library Board approve the minutes of the August 1, 2019 Regular Library Board meeting.
4. Report on the Programs and Services of the Montana Ave. Branch Library from Stephanie Archer, Branch Manager – *In addition to a report from staff on the programs and services of the Montana Ave. Branch Library the Board invites comments from the neighborhood on programs and services at the Montana Ave. Branch.*
5. Secretary's Report
 1. Update on Library Budget
 2. Update on Library Services and Programs
 3. Update on Library Staffing Recruitment
 4. Update on Library Facilities and Equipment
 5. Update on Safety and Security
 6. Complete Wellbeing Survey by September 15
 7. Library Board Participation in COAST
- ACTION 6. Review of the Los Angeles County Grand Jury Report "Impact of the Homeless on Public Libraries" and Recommendations for Santa Monica Public Library. Response to the Los Angeles County Grand Jury. - *The Los Angeles County Grand Jury Report was released on July 1 and focuses on the impact of homelessness on public libraries.*

7. Discussion of a Library Board Retreat – *Planning for the retreat including selection of date, location, and discussion of agenda items.*
 8. Census 2020 Complete Count Committee – *Take part in local efforts and resources to educate communities and promote the census through locally based, targeted outreach efforts. Discussion of civilian and staff roles.*
 9. Continuing Discussion of a Joint Meeting with the Friends of the Library and Ways the Library Board can be a Partner to the Friends
- ACTION
10. Library Board Discussion of 2018-19 Library Board Goals
 1. Advocacy, Outreach and Partnership
 2. Promotion and Communication
 3. Patron Experience

Revisit the goals with the new Boardmembers. Discussion of the goals and setting of a timeline, assignments, data review, how to rate success, and next steps.
 11. Library Board Working Group Report – Report from Boardmember Naomi Seligman on the Library Foundation of Santa Monica
- ACTION
12. Discussion of Future Library Trends, Ranking of Library Trends and Plans for Placing Trends on Future Agendas – *Review list of topics/trends; Board to identify the top topics of interest.*
 13. Reports from Library Boardmembers on Their Attendance at Library Programs, Visits to Their Adopted Branches, or on Conversations with the Community
 14. Future Agenda Items
 - Next meeting October 3, 2019 at the Main Library
 15. What Are You Reading? *The Board shares what books they are reading, music they are listening to, or movies they are watching.*
 16. Adjournment

Any member of the public unable to attend a meeting but wishing to comment on an item(s) listed on the agenda may submit written comments prior to the meeting by mailing them to: Santa Monica Public Library, Library Administration, 601 Santa Monica Blvd., Santa Monica, CA 90401 or by email to Lucien.Plauzoles@SMGOV.NET.

Documents produced by the City and distributed to a majority of the Library Board regarding items on this agenda will be made available in Library Administration of the Santa Monica Public Library, 601 Santa Monica Blvd., Santa Monica, during normal business hours.

This document is available in alternate format upon request. The Santa Monica Public Library is wheelchair accessible. For special disability accommodations contact Library Administration at (310) 458-8606 at least 3 days prior to the scheduled meeting.