

## **LIBRARY POLICY**

### **Library Programs**

*Library programs are free and open to the public and are intended to promote and enhance the collections, services and mission of the Santa Monica Public Library.*

In addition, a “library co-produced program” that involves community members and/or community groups will:

- Actively involve collaboration and communication with a library staff member including planning, promotion and production including library staff present at the program and evaluation.
- Introduce new topics and subjects of interest to the community and/or promote collections, services and resources.
- Possess a set duration and an established end date, unless otherwise approved by a library supervisor/manager.
- Be subject to regular evaluation and improvements by library staff.
- Be flexible and accommodate new programming and library initiatives.

Meeting rooms are available for rental for programs not co-produced by the library. Ask for information at your library.

Adopted by the Library Board April 2, 2015