



DRAFT MINUTES
SANTA MONICA PUBLIC LIBRARY BOARD
REGULAR MEETING
SANTA MONICA MAIN PUBLIC LIBRARY
601 SANTA MONICA BLVD
SANTA MONICA, CA 90401
ADMINISTRATIVE CONFERENCE ROOM,
SECOND FLOOR

THURSDAY, SEPTEMBER 14, 2023
6:00 P.M.

Call to Order

Chair Meister called the meeting to order at 6:03 p.m.

Roll Call

The following persons were recorded in attendance by the Recording Secretary:
List in order called during the meeting.

Present: Boardmember Dana Newman, Chair Judith Meister, Boardmember Jason Lin and Boardmember Antonio Spears

Absent: Boardmember Lucien Plauzoles

Also present: Erica Cuyugan, City Librarian
Priscilla Bouvet, Executive Admin. Assistant
Jennifer Ullrich, Principal Librarian
Greco Venegas, Principal Librarian
Stephanie Archer, Librarian III

1) Special Agenda Items

- a. Election of Chair and Vice Chair
 - i. Erica Cuyugan, City Librarian

MOTION

Newman moved and Lin seconded nomination to elect Judith Meister as Chair. The motion was approved by the following vote:

AYES: Lin, Newman, Meister and Spears

NOES: None

ABSTAINING: None

ABSENT: Plauzoles

MOTION

Lin moved and Meister seconded nomination to elect Dana Newman as Vice Chair. The motion was approved by the following vote:

AYES: Meister, Spears, Newman and Lin

NOES: None

ABSTAINING: None

ABSENT: Plauzoles

- b. Introduction of New Community Engagement and Programming Division, Principal Librarian
 - i. Jennifer Ullrich, Principal Librarian

Ms. Ullrich introduced herself and gave an overview of her experience and work in libraries.

- c. Freedom to Read Presentation and Banned Books Week Advocacy
 - i. Jennifer Ullrich, Principal Librarian

Ms. Ullrich highlighted Banned Books Week as a time dedicated nationally to support the freedom to read, expression of ideas and providing access to information.

- d. ZipBooks Update
 - i. Stephanie Archer, Librarian III

Ms. Archer shared positive feedback and success of the ZipBooks program piloted through grant funds, including funds received to allow program to continue through the end of the year.

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- e. Secretary's Report
 - i. Erica Cuyugan, City Librarian

The following components of the Secretary's Report were highlighted:

- 2023 City Equity Plan
- New library hours, including weekly Saturday service.
- Reimagining the Main Library Café
- Library Card Sign-up Month
- Library welcomes many more programs: Storytime, LA Law Library, employment services, citizenship classes, etc.
- Safety and Security statistics

- f. Little Libraries Project Update
 - i. Erica Cuyugan, City Librarian

Meister connected with the Little Free Library coordinator to inquire about possibly attending the October recognition event.

- 2) **Consent Calendar:** Staff recommends approval of the following Library Board meeting minutes:
 - a. June 8, 2023
 - b. July 13, 2023
 - c. August 10, 2023

Approval of the June 8, 2023 Library Board meeting was tabled due to lack of quorum. Spears was not present for the June meeting.

MOTION

Lin moved and Newman seconded a motion to approve the minutes for the July 13, 2023, Special Library Board meeting. The motion was approved by the following vote:

AYES: Lin, Neman, and Meister

NOES: None

ABSTAINING: Spears

ABSENT: Plauzoles

MOTION

Spears moved and Lin seconded a motion to approve the minutes for the August 10, 2023, Special Library Board meeting. The motion was approved by the following vote:

AYES: Lin, Neman, Meister and Spears

NOES: None

ABSTAINING: None

ABSENT: Plauzoles

3) Library Boardmember Discussion Items

- a. 2023-2024 Work Plan Development
 - i. Judith Meister, Chair

Boardmembers discussed its work plan and areas of focus, which included a joint meeting with the Friends of the Public Library and going out into the community to advocate for the library.

Cuyugan shared news of an upcoming project 'Community Mapping' that will allow for outreach opportunities.

- b. Long-term Agenda Planning
 - i. Judith Meister, Chair

Boardmembers reviewed the long range agenda for 2023-24 and reviewed statistics for collection development.

Adjournment

MOTION

Lin moved and Newman seconded a motion to adjourn meeting at 7:04 p.m. Motion passed unanimously.

Attest:

Approved:

Erica Cuyugan
Secretary

Judith Meister
Chair