



MINUTES
SANTA MONICA PUBLIC LIBRARY BOARD
REGULAR MEETING

SANTA MONICA MAIN PUBLIC LIBRARY
601 SANTA MONICA BLVD
SANTA MONICA, CA 90401
ADMINISTRATIVE CONFERENCE ROOM,
SECOND FLOOR

THURSDAY, NOVEMBER 10, 2022
6:00 P.M.

Call to Order

Chair Meister called the meeting to order at 6:00 p.m.

Roll Call

The following persons were recorded in attendance by the Recording Secretary:

List in order called during the meeting.

Present: Chair Judith Meister, Vice Chair Abby Arnold, Boardmember, Boardmember Laurel Schmidt, and Boardmember Lucien Plauzoles

Absent: Dana Newman

Also present: Erica Cuyugan, City Librarian
Rachel Foyt, Sr. Administrative Analyst

1) Special Agenda Items

a. Overview of Library Priorities

i. Erica Cuyugan, City Librarian

Ms. Cuyugan gave an overview of the library's short- and long-term priorities. Short term priorities are focused on four areas outlined in the Strategic Plan. In the coming months, library leadership will work to align goals and objectives with long term priorities: Integrating library services into other departments and community events; Equity, Diversity and Inclusion (EDI), new collections, safety and security, facilities and maintenance.

Work will include:

- Reviewing what is being done and how to integrate the library at community events.
- Working alongside new City Equity Inclusion Officer.
- Analyzing how to bring resources and collections out to the community.
- Maintaining safety and security, developing safety protocols and continue partnership with SMDP.
- Preserve and main all library facilities, including Building Forward Infrastructure Grant and reimaging areas at Main.
- Seek funding for Open+ days at Montana.

Arnold shared suggestion to extend invitation to board members when the attending community meetings as part of community engagement efforts.

b. Secretary's Report

i. Erica Cuyugan, City Librarian

Cuyugan highlighted the following components of the Secretary's Report:

Highlighted the following from the report:

- United Against Hate Week on November 13-19
- Sustainable Water Infrastructure Project (SWIP) opening on November 17
- Staff In-Service Day welcomed and partook in conversations with Human Libraries
- Open Houses at Fairview and Ocean Park Branch, December 6 and 7
- New collection: RED Kits for adults and seniors
- LEAF celebration

- Zip Books Grant pilot program in partnership with Amazon

Meister and Schmidt Concerns expressed of how Amazon would utilize information obtained from Patron’s using zip books program. Recommendation to add a disclaimer noting that participation is outside the library’s privacy.

Arnold expressed concern over Amazon taking over books and move towards wiping out libraries.

Board requested that staff report back on the pilot program.

- Safety and Security

2) Consent Calendar

- a. Staff recommends approval of the following Library Board regular meeting minutes:
 - i. September 8, 2022

MOTION

Plauzoles moved and Arnold seconded a motion to approve the minutes for the September 8, 2022 Library Board special meeting as amended. The motion was approved by the following vote:

Correction to change title for Erica Cuyugan from Interim City Librarian to City Librarian.

AYES: Meister, Arnold, Schmidt and Plauzoles

NOES: None

ABSTAINING: None

ABSENT: Newman

3) Staff Administrative Items

- a. Review of Updates to Board Meeting Calendar for 2023

No changes

- b. Review Information for Board on Memberships to Library Organizations

Public Library Association – register Plauzoles

American Library Association – register Schmidt

California Public Library Advocacy – register all board members

4) Library Boardmember Discussion Items

- a. Discussion to Attend and Support Fairview and Ocean Park Branch Open Houses

Schmidt volunteered to attend and support the Ocean Park Branch Open House and Meister volunteered to attend and support the Fairview Branch Open House.

Arnold expressed interest in attending an Open House if her schedule allows.

- b. Request and Select a Board Representative to Attend Neighborhood Group Meetings in the New Year with City Librarian Erica Cuyugan

Board members volunteered to partner with Ms. Cuyugan and attend the following community organization meetings:

- League of Women Voter, Inclusive Santa Monica, Interfaith Council: Arnold
- PTA Council: Meister

A list of Santa Monica community organizations and neighborhoods will be compiled for review.

- c. Report on Participation of the Mississippi Civil Rights Pilgrimage and The Role of Libraries by Abby Arnold, Vice Chair

Arnold shared her experience during her recent Mississippi Civil Rights Pilgrimage – The Living Legacy Pilgrimage.

Adjournment

Chair Meister adjourned the meeting at 7:53 p.m.

Attest:

Approved:

Erica Cuyugan

Judith Meister

Secretary

Chair