MINUTES
SANTA MONICA PUBLIC LIBRARY BOARD
SPECIAL MEETING
SPECIAL MEETING VIA TELECONEFERENCE PURSUANT TO ASSEMBLY BILL NO. 361 SIGNED BY, GOVERNOR GAVIN NEWSOM

LIVE STREAM: https://primetime.bluejeans.com/a2m/live-event/jzypurbz

THURSDAY, JANUARY 6, 2022
7:00 P.M.

Call to Order
Chair Plauzoles called the meeting to order at 7:21 p.m.

Roll Call
The following persons were recorded in attendance by the Recording Secretary:
List in order called during the meeting.

Present: Chair Plauzoles, Boardmember Arnold and Boardmember Klein.

Absent: Boardmember Ferreira

Also present: Erica Cuyugan, Interim City Librarian Priscilla Bouvet, Executive Admin. Assistant
1. Special Agenda Items
   a. 2021 Library Accomplishments
      i. Cecilia Tovar, Principal Librarian - Community Engagement & Programming

      Tovar gave an overview of the Library’s 2021 accomplishments focused on stability, reconnecting and healing. Accomplishments highlighted:

      • Reopening Main, Pico, and Ocean Park Branch (self-service), and continuing Curbside Service
      • Restoring department-wide staffing, with an emphasis on youth librarians who were drastically impacted during budget reductions
      • Reactivating programming and develop community activity kits
      • ILS migration.
      • Continuing to build strong community partnerships
      • Engage literacy program volunteers
      • Improve internal and external communications

   b. Secretary’s Report
      i. Erica Cuyugan, Interim City Librarian

      Cuyugan highlighted the following components of the Secretary’s Report:

      • Santa Monica Homeless Count scheduled for January 2022
      • The appointment of Susan Cline as Santa Monica’s Assistant City Manager, and Rick Valte as Public Works Director
      • New databases added to the library’s resources, providing additional digital magazines and databases focused on skill-building, work-preparedness and literacy.
      • Review of the Midyear Budget Proposals at the February 8th Council Meeting

2. Consent Calendar -
   a. Staff recommends approval of the following Special Library Board meeting minutes:
      i. November 4, 2021

      Tabled for next board meeting.
3. Staff Administrative Items
   a. Staff recommendation to use the Boards and Commissions meeting exception and move to meeting bi-monthly through June 30, 2022.
      i. Erica Cuyugan, Interim City Librarian

      Klein inquired to whether a hybrid model of virtual and in-person board meetings would be accommodated, preserving option to offer attendance virtually.

      MOTION
      Arnold moved and Plauzoles seconded a motion to hold board meetings on a bi-monthly basis through June 30, 2022. The motion carried unanimously

   b. Staff recommendation to permanently change board meeting start time to 6:00 p.m. once in-person meetings commence.
      i. Erica Cuyugan, Interim City Librarian

      Tabled for next board meeting.

4. Library Board Member Discussion Items-
   a. Discussion of board liaison roles with community and neighborhood groups.
      i. Lu Plauzoles, Chair

      Plauzoles shared the importance to show presence at local neighborhood and community groups to answer questions and advocate for library when possible.

Adjournment

Chair Plauzoles adjourned the meeting at 8:32 p.m.

Attest: ____________________________  Approved: ____________________________

_______________________  ______________________
Erica Cuyugan       Lucien Plauzoles
Secretary           Chair