



MINUTES
SANTA MONICA PUBLIC LIBRARY BOARD
SPECIAL MEETING
SPECIAL MEETING VIA
TELECONFERENCE PURSUANT TO
EXECUTIVE ORDER N-29-20 ISSUED BY,
GOVERNOR GAVIN NEWSOM

LIVE STREAM:

<https://primetime.bluejeans.com/a2m/live-event/jebaewbz>

THURSDAY, NOVEMBER 4, 2021
7:00 P.M.

Call to Order

Chair Plauzoles called the meeting to order at 7:08 p.m.

Roll Call

The following persons were recorded in attendance by the Recording Secretary:

List in order called during the meeting.

Present: Chair Plauzoles, Boardmember Arnorld, Boardmember Ferreira and Boardmember Klein.

Absent: None

Also present: Erica Cuyugan, Interim City Librarian
Priscilla Bouvet, Executive Admin. Assistant

1. Special Agenda Items

- a. Swearing-In and Oath of Office of new Library Boardmember Dr. Sidonie Cheryl Smith

None

- b. Election of Officers: Chair and Vice Chair

Plauzoles self-nominated to continue serving as Chair through June 2022.

MOTION

Plauzoles moved and Arnold seconded a motion nominating Chair Lucien Plauzoles continue serving as Library Board Chair through June 2022. The motion carried unanimously.

MOTION

Arnold moved and Plauzoles seconded a motion nominating Boardmember Marcia Ferreira for Library Board Vice Chair. The motion carried unanimously.

- c. Presentation on Rebuilding the Library and Service Updates
i. Erica Cuyugan, Interim City Librarian

Cuyugan provided an update of the Library's budget and staffing noting budget reductions experienced and recent modifications; gave an overview of the Library's new organizational structure, division description, roles and services; reviewed org chart and staff placement focused on a centralized model; discussed expansion of library hours to provide afterschool support; and opening of 2nd floor at Main providing access to collection.

Klein inquired whether the Library would benefit from the approximate \$20 million reportedly received by the City through increased revenue. Cuyugan shared that though the City did fair better than predicted, it was taking a conservative approach and conserving funds as revenues continue to be impacted by the ongoing pandemic.

Ferreira inquired if information has been made available for how the City plans to allocate revenue received through Measure SM, and what that meant for the Library.

Arnold expressed concerns and inquired whether rotating staff across the library system was short or long term. Arnold emphasized the importance of having branch staff reinstated at one location as it provides the community dedicated staff knowledgeable of their community, patrons and location. Cuyugan shared that staff will continue to be deployed across the library system providing that needed support.

Klein inquired to whether the Library was exploring ways to reactivate Fairview Branch. Cuguyan shared that library leadership is exploring several options but have no solid plans at the moment.

- d. Secretary's Report
 - i. Erica Cuyugan, Interim City Librarian

Cuyugan highlighted the following components of the Secretary's Report:

- City Manager David White tour of the Main Library and Montana Branch on October 28th
- Transition of the Library's website to the City's domain scheduled to take place the first week of January
- Ongoing efforts to restore staffing

Chair Plauzoles stepped away at 8:01 p.m. and returned at 8:05 p.m.

2. Consent Calendar -

MOTION

Arnold moved and Ferreria seconded a motion to approve the Consent Calendar. The motion carried unanimously.

The Consent Calendar consisted of the following items:

- i) Special Library Board meeting minutes: September 9, 2021
- ii) Special Library Board meeting minutes: October 7, 2021

3. Library Board Member Discussion Items-

- a. Discussion and request to create an ad hoc committee focused on library advocacy.
 - i. Lu Plauzoles, Chair

MOTION

Klein moved and Arnold seconded a motion to approve a Library advocacy ad hoc committee with Chair Plauzoles and Vice Chair Ferreira as members. The motion carried unanimously.

Ad hoc will work to identify areas of advocacy and report back.

Adjournment

Chair Plauzoles adjourned the meeting at 8:31 p.m.

Attest:

Approved:

Erica Cuyugan

Lucien Plauzoles

Secretary

Chair