



**MINUTES
SPECIAL MEETING OF THE
SANTA MONICA PUBLIC LIBRARY BOARD
THURSDAY, OCTOBER 1, 2020
7:00PM**

**SPECIAL MEETING VIA
TELECONFERENCE PURSUANT TO
EXECUTIVE ORDER N-29-20 ISSUED BY,
GOVERNOR GAVIN NEWSOM**

Call to Order

Chair Lucien Plauzoles called the meeting to order at 7:13 p.m.

Roll Call

The following persons were recorded in attendance by the Recording Secretary:

Present: Chair Lucien Plauzoles, Vice Chair Arlene Hopkins, Boardmember Michael Klein (arrived at 7:35pm), Boardmember John Hart and Boardmember Marcia Ferreira.

Also present: Director of Library Services, Patty Wong; Priscilla Bouvet, Executive Administrative Assistant.

(This is a special Library Board meeting. Public comment is restricted to only items listed on the agenda.)

Change in order.

3. New Business:

B. Discussion with Kathleen Rawson, CEO of Downtown Santa Monica, Inc. (DTSM) regarding Promenade 3.0 and identifying the Library's and Library Board's role as a member of DTSM and part of Santa Monica's economic recovery.

Kathleen Rawson, CEO of Downtown Santa Monica (DTSM) provided updates in its effort to revitalize DTSM due to the pandemic. The following items were highlighted:

- Increase and shift of DTSM staffing to maintenance and custodial roles to promote a clean and safe environment
- Use of public sidewalk space for restaurants

- City's flexibility in terms of permitting and signage
- Decrease of business rental space
- Retail challenges
- Advocacy work
- Housing stock
- New promenade opportunities

Ferreira inquired of possible collaborative opportunities with the Friends of the Santa Monica Public Library on the promenade. Ms. Rawson noted that DTSM would have to collaborate with retail property owners for the use of space as DTSM and the City did not own any retail property. However, the using the Promenade's open space was possible and could be explored.

Ms. Rawson proposed bringing the Library to the Promenade's open space through a collaboration with the Friends, Storytime or holiday book sale.

Hopkins moved and Plauzoles seconded a motion to direct library staff to creatively explore and craft ideas, and work alongside DTSM and the Board. The motion carried unanimously.

AYES: Plauzoles, Hopkins, Hart, Ferreira, Klein

NOES: None

ABSTAINING: None

ABSENT: None

2. Approval of Minutes:

- A.** Staff recommends that the Library Board approve the minutes of the August 6, 2020 Special Library Board meeting.
- B.** Staff recommends that the Library Board approve the minutes of the September 3, 2020 Special Library Board meeting.
- C.** Staff recommends that the Library Board approve the minutes of the September 16, 2020 Special Library Board meeting.

MOTION

Hopkins moved and Plauzoles seconded a motion to approve minutes of August 6, 2020 Special Library Board meeting. The motion was approved by the following vote:

AYES: Plauzoles, Hopkins, Hart, Ferreira

NOES: None

ABSTAINING: Klein

ABSENT: None

MOTION

Hopkins moved and Hart seconded a motion to approve minutes of September 3, 2020 Special Library Board meeting. The motion was approved by the following vote:

AYES: Plauzoles, Hopkins, Hart, Ferreira

NOES: None

ABSTAINING: Klein

ABSENT: None

MOTION

Hopkins moved and Plauzoles seconded a motion to approve minutes of September 16, 2020 Special Library Board meeting as amended. The motion carried unanimously.

AYES: Plauzoles, Hopkins, Hart, Ferreira, Klein

NOES: None

ABSTAINING: None

ABSENT: None

3. New Business:

- A. Follow up discussion regarding Special Board meeting with Interim City Manager, Lane Dilg and identifying next steps for rebuilding Library services.

Ms. Wong reiterated Interim City Manager, Lane Dilg's sentiment that Library Services are not where the City would like it to be, noting the Library would have to work with the Board to create a phased rebuilding plan and be prepared should a funding opportunity arise.

1. Reports of Staff Liaisons/Members:

- A. Secretary's Report, Patty Wong, Director of Library Services
 - a. Update on City of Santa Monica and Library Budgets
 - b. Update on Library Operations
 - c. Update on Library Partnerships
 - d. Update on Library Safety and Security

Report highlights from Director Wong.

The City continues its effort of a citywide commitment to Race and Equity through the creation of an Equity Inclusion Officers in each department.

Additions to Curbside Service: One Saturday per month beginning October 5th; and regular evening hours, beginning in January. Goal is to increase weekend and evening hours based on community need.

Holiday Schedule update: The Library will be closed on Thanksgiving Day (November 26) and the day after Thanksgiving (November 27). Limited services the week of December 28 - January 1. In addition, no plans for In-Service Day.

The Literacy program received a grant from the California State Library that will allow the procurement of computer equipment. The computer equipment will be used by adult learners who have no access to the technology needed for learning through a computer loaning program.

IMLS Data grant opportunity through Indiana University was granted. However, funding level is not sufficient given the time and effort of implementation and evaluation.

Library Foundation of Santa Monica, Antonio Spears met with the Friends of the Santa Monica Public Library Board to discuss collaborative fundraising opportunities, strong interest on both entities. Restoration of the 501(C) (3) has still not been restored at the California state level.

Bookmark Café lease ended on September 30th and is no longer operating. The City will issue a Request for Proposal (RFP) inviting bids to obtain an operator for the café.

2. Future Agenda Items:

- A.** Invitation to Joseph Cevetello, Director, Information Systems and Gary Carter, Community Broadband Manager, Information Systems to attend a future board meeting. Discuss wifi expansion at the Libraries and downtown Santa Monica areas and building out of City net broadband.
- B.** Project plan to digitize Library's historic collection, strengthen the Library's historic collection and preservation for future Board meeting; Ability to collect films and home movies.
- C.** Discussion of net neutrality – Internet service providers should treat all content equally. They should not be able to “fast lane” some data while blocking or discriminating against another material.

Adjournment

MOTION

Chair adjourned meeting at 8:18 p.m.

ATTEST:

Patricia Wong
Director of Library Services

APPROVED:

Lucien Plauzoles
Library Board Chair

STANDARDS OF BEHAVIOR THAT PROMOTE CIVILITY AT ALL PUBLIC MEETINGS:

- Treat everyone courteously;
- Listen to others respectfully;
- Exercise self-control;
- Give open-minded consideration to all viewpoints;
- Focus on the issues and avoid personalizing debate;
- Embrace respectful disagreement and dissent as democratic rights, inherent components of an inclusive public process, and tools for forging sound decisions

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Any person wishing to speak to the Library Board may do so under "Public Input," or to address an agenda item by first presenting their name, address and/or affiliation with an organization if any. All remarks shall be addressed to the Library Board as a body, and not to any one member thereof. All persons shall be given three minutes to make a presentation.

This agenda is subject to change up to 72 hours prior to a regular meeting and 24 hours prior to a special. Please check the agenda for prior to the meeting for changes.

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