



CITY OF SANTA MONICA

**REGULAR MEETING AGENDA OF THE
SANTA MONICA PUBLIC LIBRARY BOARD**

**SANTA MONICA PUBLIC LIBRARY
601 SANTA MONICA BLVD.,
SANTA MONICA, CA 90401
ADMINISTRATIVE CONFERENCE ROOM,
SECOND FLOOR**

**THURSDAY, DECEMBER 5, 2019
7:00PM**

**Call to Order
Roll Call**

(Please note that Agenda Items may be reordered during the meeting at the discretion of the body.)

1. Special Agenda Items:

A. Annual Report from the Santa Monica Historical Museum by Susan Gabriel Potter, Museum President and John Klopping, Museum Manager. Including reports on programming, visitor count, outreach, and 2018/2019 budget.

2. Reports of Staff Liaisons/Members:

A. Secretary's Report, Patty Wong, Director of Library Services

- a. Update on Library Budget
- b. Update on Library Services and Programs
- c. Update on Library Staffing Recruitment
- d. Update on Library Facilities and Equipment
- e. Update on Safety and Security

B. Reports from Boardmembers on their attendance at Library programs, visits to their adopted Branch, or on conversations with the community.

3. Public Input:

Public input is permitted only on items not on the agenda that are within the subject matter jurisdiction of the body. State law prohibits the body from taking any action on items not listed on the agenda, including issues raised under this agenda item.

4. **Approval of Minutes:**
 - A. Staff recommends that the Library Board approve the minutes of the October 3, 2019 Regular Library Board meeting and November 9, 2019 Special Library Board meeting.

5. **New Business:**
 - A. Report on adult, youth, and family literacy from Nancy Bender, Librarian III, Public Services and Lenore St. John, Youth and Family Coordinator.
 - B. Report on adult, children, and teens Summer Reading program from Nancy Bender, Librarian III, Public Services and Lenore St. John, Youth and Family Coordinator.
 - C. Board discussion and planning of the agenda items for the January 13, 2020 joint meeting with the Friends of the Santa Monica Public Library.
 - D. Board brainstorming of future Library Board meeting guests. Who to invite? Why is the Board inviting them? What meeting will they attend?
 - E. Board discussion of the 2020/2021 goal – Library Board as communicators for the Library to all identifiable communities, agencies, officeholders, non-governmental organizations, and volunteer groups. Discussion of identified target groups, officials, and agencies to whom the messages of the Library can be taken.

6. **Future Agenda Items:**
 - A. January 2020 agenda - Facilities Master Plan
 - B. January 2020 agenda - Discussion of Future Library Trends – Library of Things, Data Everywhere, and Diversity of Materials and Formats
 - C. Invitation to Stephanie Venegas to attend a future Library Board meeting
 - D. Invitation to Gary Carter, ISD and Greco Venegas, IMD to attend a future Board meeting
 - E. Project plan to digitize Library’s historic collection, strengthen the Library’s historic collection and preservation for future Board meeting

Adjournment

STANDARDS OF BEHAVIOR THAT PROMOTE CIVILITY AT ALL PUBLIC MEETINGS:

- Treat everyone courteously;
- Listen to others respectfully;
- Exercise self-control;
- Give open-minded consideration to all viewpoints;
- Focus on the issues and avoid personalizing debate;
- Embrace respectful disagreement and dissent as democratic rights, inherent components of an inclusive public process, and tools for forging sound decisions

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Any person wishing to speak to the Library Board may do so under "Public Input," or to address an agenda item by first presenting their name, address and/or affiliation with an organization if any. All remarks shall be addressed to the Library Board as a body, and not to any one member thereof. All persons shall be given three minutes to make a presentation.

This agenda is subject to change up to 72 hours prior to a regular meeting and 24 hours prior to a special. Please check the agenda for prior to the meeting for changes.

Administration Office, Santa Monica Public Library
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