



CITY OF SANTA MONICA LIBRARY BOARD

Minutes of the Special Meeting of June 6, 2019 To Be Approved

Call to Order	Chair, Marc Morgenstern, called a special meeting of the Santa Monica Library Board to order at 7:05 p.m., Thursday, June 6, 2019 in the Ocean Park Branch Library, Community Meeting Room, 2601 Main Street, Santa Monica.
Roll Call	<p>PRESENT: Chair Marc Morgenstern, Vice Chair Lucien Plauzoles, Boardmember Arlene Hopkins, Boardmember Naomi Seligman (arrived at 7:23 p.m.), and Boardmember Kathleen Sheldon</p> <p>ABSENT: None</p> <p>ALSO PRESENT: Patty Wong, Director of Library Services; Rachel Foyt, Senior Administrative Analyst; Karen Reitz, Ocean Park Branch Manager; Rachel Ginnerty, President of The Friends of the Santa Monica Public Library; Ilene Miner, Social Worker II; Stuart Kosh, Social Worker II; John Hart, community member; Phillip Tate, community member; and Michael Klein, community member</p>
Public Input	None
Recognition of Outgoing Library Boardmembers – Marc Morgenstern, Chair and Kathleen Sheldon, Boardmember	Vice Chair Lucien Plauzoles distributed City Council commendations to outgoing Chair Marc Morgenstern and outgoing Boardmember Kathleen Sheldon.
Approval of Minutes of the Library Board Meeting of May 2, 2019	<p>Motion by Boardmember Arlene Hopkins, seconded by Vice Chair Lucien Plauzoles to approve the minutes of the Library Board meeting of May 2, 2019. The motion was approved by the following vote:</p> <p>AYES: Chair Marc Morgenstern, Vice Chair Lucien Plauzoles, Boardmember, Arlene Hopkins, and Boardmember Kathleen Sheldon</p> <p>NOES: None</p>

ABSTAINING: None

ABSENT: Boardmember Naomi Seligman

Introduction of New Staff Members Ilene Miner and Stuart Kosh, As-Needed Social Workers, to the City of Santa Monica

Ilene Miner and Stuart Kosh, both are Library Social Worker IIs, introduced themselves, shared their history, and gave their thoughts on homelessness in Santa Monica:

- Not enough services in Santa Monica for the number of homeless in the City.
- There is an affordable housing crisis that affects a wide variety of people and contributes to the homeless crisis. Homeless patrons need to be seen in a different light, as people who just do not have homes.
- They are working with other community organizations also serving the homeless (e.g., The People Concern) to into services.

Patty Wong, Director of Library Services, added that Stacey Allen, Outreach Coordinator for The People Concern, is complementing the services of the two social workers and continues to do the preparatory work to help get people into services.

Discussion of a Joint Meeting with the Friends of the Library and Ways the Library Board can be a Partner to the Friends – Rachel Ginnerty, President, Friends of the Santa Monica Public Library

Chair Marc Morgenstern led a discussion of how the Library Board can help the Friends of Santa Monica Public Library (Friends) be successful. Both Boards are Library advocates and can create opportunities to support one another.

Rachel Ginnerty, President of the Friends, stated that the organization is focusing on membership development. Ms. Ginnerty would like to know how the Library Board could help with volunteer recruitment, raising awareness of the Friends organization, the Bookstore, and the programs the Friends fund.

Report on the Programs and Services of the Ocean Park Branch Library from Karen Reitz, Branch Manager

Karen Reitz, Ocean Park Branch Manager, reported on upcoming adult, teen, and youth programs and services at the Ocean Park Branch:

- Plumbing is fixed and the Branch is back in service. Work on the landscaping is ongoing.
- Ms. Reitz thanked the Friends for their support allowing the Branch to offer a wide variety of programs to the community.
- “Book Group in a Box” is a new program where patrons check out the kit and lead a book discussion. The current pilot program contains eleven titles.
- Stacey Allen, Outreach Coordinator with The People Concern, comes to the Branch on Thursdays to conduct outreach to people experiencing homelessness.

Secretary's Report: Patty Wong, Director of Library Services, highlighted information from the Secretary's Report:

Update on Library Services and Programs

Library Programs for the month of June:

- Summer Reading kick-off
- Santa Monica Reads kick-off
- The Library has created 16 LGBTQIA programs to celebrate Pride

Update on Library Staffing Recruitment

- Library Staff is currently working with Human Resources and Segal Waters consultants to execute a classification study
- In Service Day scheduled for November 11, 2019 will focus on implicit bias. The Board is invited to participate.
- One pending Circulation Supervisor position.

Update on Library Facilities and Equipment

- Pico Branch received a fresh coat of paint, the sails are being taken down and replaced, and acoustical tiles will be added before the end of the year.
- Fairview Branch will be closed for two weeks at the end of summer for replacement of the windows.
- Facility Master Plan selection process is almost complete.

Update on Safety and Security

- The Main Library is equipped with ShakeAlert an early earthquake warning system from the United States Geological Survey (USGS).
- Staff is working with the City Attorney's Office and Santa Monica Police Department to consider the perimeter of the Library as library property to be able to enforce Library Rules of Conduct on the perimeter.
- Due to vandalism in the periodicals stacks the area will be closed to patrons. Items can be requested from Staff.

Update on the Fiscal Year 2019/2021 Proposed Budget and Fiscal Year 2019/2021 Proposed Biennial CIP Budget

The Library Board discussed the results of the City Council Budget meeting. Adoption of the fiscal year 2019-21 Biennial Budget will be on Council's agenda for the June 25, 2019 meeting. The complete agenda, including final proposed budgets, will be published on the Council Agendas/Minutes webpage for public review and comment no later than the evening of Wednesday June 18, 2019.

The budget for the Library was reduced by 2.4% for the Maintenance of Effort costs in addition to 3% of the as-needed budget for approximately 1.52 full time equivalent value of service. Support for the two limited-term duration Library Service Officers and the two as-needed social workers will be extended through Summer 2021.

In addition, \$225,000 has been allocated in Capital Improvements Projects for the Automated Materials Handling Sorter and another \$180,000 in renovations to support a consolidated desk model in FY 20-21.

**Library Board
Discussion of 2018-
19 Library Board
Goals**

The Board decided to revisit Library Board goals of (1) Advocacy, Outreach and Partnership (2) Promotion and Communication and (3) Patron Experience when the new Board is in place.

**Library Board
Working Group
Report – Report
from Boardmember
Naomi Seligman on
the Library
Foundation of
Santa Monica**

Boardmember Naomi Seligman reported on fundraising conversations with potential companies and will set up a meeting with Patty Wong, Director of Library Services. An attorney is working to reverse the tax-exempt status of the Foundation.

**Discussion of
Library Board
Development and
Recruitment of New
Boardmembers**

Patty Wong, Director of Library Services, reported that on June 25, 2019 the City Council will be making the Library Board appointments.

**Library Board
Discussion of
Nationwide Current
Library Trends and
Review of Library
Journal Articles**

Staff will put together a list of current nationwide library topics and trends for the Board to review and select their top choices.

**Reports from
Library
Boardmembers on
Their Attendance at
Library Programs
or on
Conversations with
the Community**

Boardmembers discussed their interactions at their adopted branches.

**Future Agenda
Items**

The following items will be included on future agendas:

- Review and selection of current nationwide library topics and trends
- Library Board elections for Chair and Vice Chair
- Joint meeting with the Friends of the Santa Monica Public Library
- Follow up on Safety & Security
- Review 2019-20 Library Board Goals
- No meeting in July; next meeting is August 1, 2019

Adjournment

Chair Marc Morgenstern adjourned the meeting at 8:50 pm.

Attest:

Approved:

Patricia Wong

Lucien Plauzoles

Library Director

Library Board Vice Chair

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