



## NOTICE AND AGENDA OF A REGULAR MEETING OF THE CITY OF SANTA MONICA LIBRARY BOARD

February 7, 2019 at 7:00 pm  
Administrative Conference Room,  
Main Library, 601 Santa Monica Blvd., Santa Monica

NOTICE IS HEREBY GIVEN that a REGULAR Meeting of the City of Santa Monica Library Board will be held at 7:00 pm, on Thursday, February 7, 2019 at the Administrative Conference Room, Main Library, 601 Santa Monica Blvd., Santa Monica for the purpose of conducting the following business:

Any person wishing to speak to the Library Board may do so under "Public Input," or to address an agenda item first presenting his or her name, address and/or affiliation with an organization if any. All remarks shall be addressed to the Library Board as a body, and not to any one member thereof. All persons shall be given three minutes to make a presentation.

### AGENDA

1. Call to Order

Roll Call

2. Public Input

(Public comment permitted only on items not on the agenda that are within the subject matter jurisdiction of the body.)

ACTION

3. Approval of Minutes of the Library Board Meetings of January 3, 2019
4. Annual Report from the Santa Monica History Museum, Presentation by Museum Staff - John Klopping, Museum Manager, Santa Monica History Museum
5. Report from Library Staff on Circulation of Magazines at the Main and Branch Libraries – *Report from Library staff on the magazine circulation procedures at the Libraries*
6. Secretary's Report
  1. Update on Library Budget
  2. Update on Library Services and Programs
  3. Update on Library Staffing Recruitment
  4. Update on Library Facilities and Equipment
  5. Update on Safety and Security
  6. Update on City Council Retreat
  7. Update on American Library Association Midwinter Conference

- ACTION
7. Library Board Working Group Report – Report from Boardmember Naomi Seligman on the Library Foundation of Santa Monica
  8. Library Board Discussion of 2018-19 Library Board Goals of Advocacy, Outreach/Partnership, Promotion/Communication, and Patron Experience. *Further discussion on adopt a branch, patron experience and how to rate success. Discussion of the goals and setting of a timeline, assignments, data review, and next steps.*
  9. Library Board Strategy for Recruiting New Boardmembers
  10. Report on the Bookmark Café – *Library Staff update the Library Board on the status of the Bookmark Café*
  11. Library Board Discussion of Nationwide Current Library Trends and Review of Library Journal Articles
  12. Reports from Library Boardmembers on Their Attendance at Library Programs or on Conversations with the Community
  13. Future Agenda Items
    - Discussion of removal of Library fines for overdue material
    - Boards & Commissions Dinner will be held on Monday, April 29, 2019
  14. Adjournment

Any member of the public unable to attend a meeting but wishing to comment on an item(s) listed on the agenda may submit written comments prior to the meeting by mailing them to: Santa Monica Public Library, Library Administration, 601 Santa Monica Blvd., Santa Monica, CA 90401 or by email to [Marc.Morgenstern@smgov.net](mailto:Marc.Morgenstern@smgov.net).

Documents produced by the City and distributed to a majority of the Library Board regarding items on this agenda will be made available in Library Administration of the Santa Monica Public Library, 601 Santa Monica Blvd., Santa Monica, during normal business hours.

This document is available in alternate format upon request. The Santa Monica Public Library is wheelchair accessible. For special disability accommodations contact Library Administration at (310) 458-8606 at least 3 days prior to the scheduled meeting.