



NOTICE AND AGENDA OF A SPECIAL MEETING OF THE CITY OF SANTA MONICA LIBRARY BOARD

December 6, 2018 at 7:00 pm
Community Meeting Room,
Fairview Branch Library, 2101 Ocean Park Blvd., Santa Monica

NOTICE IS HEREBY GIVEN that a SPECIAL Meeting of the City of Santa Monica Library Board will be held at 7:00 pm, on Thursday, December 6, 2018 at the Community Meeting Room, Fairview Branch Library, 2101 Ocean Park Blvd., Santa Monica to conduct the following business:

Any person wishing to speak to the Library Board may do so under "Public Input," or to address an agenda item first presenting his or her name, address and/or affiliation with an organization if any. All remarks shall be addressed to the Library Board as a body, and not to any one member thereof. All persons shall be given three minutes to make a presentation.

AGENDA

1. Call to Order
Roll Call
2. Public Input
(Public comment is permitted only on items on the agenda.)
- ACTION 3. Approval of Minutes of the Library Board Meeting of November 8, 2018
4. Circulation of Magazines at the Library Branches – *Board discussion of magazine Circulation procedures at the Library Branches*
5. Report on Programs and Services of the Fairview Branch Library, Robert Graves, Fairview Branch Manager – *In addition to a report from staff on the programs and services of the Fairview Branch Library the Board invites comments from the neighborhood on programs and services at the Fairview Branch.*
6. Secretary's Report
 1. Update on Library Budget
 2. Update on Library Services and Programs
 3. Update on Library Staffing Recruitment
 4. Update on Library Facilities and Equipment
 5. Update on Safety and Security
7. Overview of the Brown Act Section on Meetings – *Definition of meetings, exceptions to the meeting definition, serial meetings, and informal gatherings.*

- ACTION
8. Library Board Discussion and Setting of 2018-19 Library Board Goals – *Further discussion of the goals recommended at the September 8, 2018 Board Retreat setting of a timeline, assignments, data review, and next steps.*
 - Advocacy
 - Outreach/Promotion/Communication/Partnership
 - Library Patron Experience
 9. Update on the Library Foundation of Santa Monica – Boardmember Naomi Seligman
 10. Library Board Discussion of Nationwide Current Library Trends and Review of Library Journal Articles
 11. Reports from Library Boardmembers on Their Attendance at Library Programs or on Conversations with the Community
 12. Future Agenda Items
 13. Tour of the Fairview Branch Library with Robert Graves, Fairview Branch Manager
 14. Adjournment

Any member of the public unable to attend a meeting but wishing to comment on an item(s) listed on the agenda may submit written comments prior to the meeting by mailing them to: Santa Monica Public Library, Library Administration, 601 Santa Monica Blvd., Santa Monica, CA 90401 or by email to Marc.Morgenstern@smgov.net.

Documents produced by the City and distributed to a majority of the Library Board regarding items on this agenda will be made available in Library Administration of the Santa Monica Public Library, 601 Santa Monica Blvd., Santa Monica, during normal business hours.

This document is available in alternate format upon request. The Santa Monica Public Library is wheelchair accessible. For special disability accommodations contact Library Administration at (310) 458-8606 at least 3 days prior to the scheduled meeting.