

# CITY OF SANTA MONICA LIBRARY BOARD



## Minutes of the REGULAR Meeting of November 5, 2015 To Be Approved

- Call to Order** A REGULAR meeting of the Santa Monica Library Board was called to order by Chairperson, Kathie Sheldon, at 7:07 p.m., Thursday, November 5, 2015 at the Main Library, Administrative Conference Room, 601 Santa Monica Blvd., Santa Monica.
- Roll Call**
- PRESENT:** Boardmember Victor Davich, Boardmember Marc Morgenstern, and Chairperson Kathie Sheldon
- ABSENT:** Vice Chair Ken Blackwell and Boardmember Bryce Snell
- ALSO PRESENT:** Lucien Plauzoles, member of the public; Roger Kelly, Youth Services Coordinator; Wright Rix, Acting City Librarian; Rachel Foyt, Administrative Analyst
- Public Input** No report.
- Approval of the Library Board Minutes** Motion by Boardmember Marc Morgenstern, seconded by Chairperson Kathie Sheldon to approve the minutes of the Library Board meeting of September 3, 2015. The motion was approved by the following vote:
- AYES: Boardmember Victor Davich, Chairperson Kathie Sheldon and Boardmember Marc Morgenstern
- NOES: None
- ABSTAINING: None
- ABSENT: Vice Chair Ken Blackwell and Boardmember Bryce Snell
- Motion by Boardmember Marc Morgenstern, seconded by Chairperson Kathie Sheldon to approve the minutes of the Library Board meeting of September 10, 2015. The motion was approved by the following vote:

AYES: Boardmember Victor Davich, Chairperson Kathie Sheldon and Boardmember Marc Morgenstern

NOES: None

ABSTAINING: None

ABSENT: Vice Chair Ken Blackwell and Boardmember Bryce Snell

**Wrap Up Report  
From Staff on the  
2015 Kids and  
Teens Summer  
Reading Report**

Roger Kelly, Youth Services Coordinator, reported on the 2015 kids and teens Summer Reading Program themed, "Read to the Rhythm." 2015 marked the 85<sup>th</sup> anniversary of summer reading in Santa Monica. Mr. Kelly reported that there were 4,601 signups and over 2 million minutes read during the program. 352 programs were held at the Main and Branch libraries that over 13,000 children and teens attended.

The point of summer reading is to encourage reading for enjoyment and to reduce the slide between school years.

The 2016 summer reading theme is sports and wellness.

**City of Santa  
Monica Strategic  
Priorities**

Wright Rix, Acting City Librarian, reported to the Board on the City of Santa Monica strategic priorities. At the City Council retreat in August five City priorities were established: mobility, transit issues with a focus on Expo; lack of affordable housing; homeless issues; the future of the Santa Monica Airport; and lifelong learning and education.

City Council has approved funding for two upcoming Library projects. Improvements to the Wi-Fi at the Main and Branch Libraries by replacing obsolete switches. The second project is upgrades to the infrastructure in the multipurpose room.

**Santa Monica  
Public Library  
Strategic Plan  
Update**

Mr. Rix gave an update on the next steps for the Library strategic plan. Maria Carpenter, Library Director is assembling an implementation committee. Work on implementation will begin after the City Council hears and considers the strategic plan on December 8, 2015.

**Nationwide Current  
Library Trends -  
Review of Library  
Journal Articles**

The Board discussed nationwide current library trends. Staff distributed an article from *Library Journal* about Santa Monica Public Library being named a five star library.

**Santa Monica  
History Museum  
Follow Up to  
Library Board  
Questions  
Regarding Budget  
and Admission Fee  
to Shirley Temple  
Exhibit**

The Santa Monica History Museum responded in writing to questions asked by the Library Board regarding the Museum's budget and the admission fee to Shirley Temple Exhibit. The Museum stated that all income from admission ticket sales in the Shirley Temple exhibit was retained by the Museum.

Board discussion of the Museum budget followed. The Board discussed what compliance requirements are in the Museum lease and if any action could be taken.

**Secretary's Report**

Mr. Rix reported that the painting demarking the underground cistern at the Pico Branch Library has been completed. Park and Library visitors are now informed that there is a cistern under the fire lane.

**Update on Library Services and Programs**

Non-resident fees and computer usage fees are on track.

Women in Film made a PSA to publicize Santa Monica Public Library services.

The Library participated in the LA as Subject event that takes place at the University of Southern California. The event showcases Santa Monica Public Library's Image Archive collection.

The Library is celebrating the 125<sup>th</sup> Anniversary of library service in Santa Monica. Programs celebrating the anniversary started in November and continue until January. The culminating celebration is on January 9.

The automated library system can now email three overdue notices; 7 day, 21 day and now a 3 day overdue notice.

**Update on Library Staffing**

Jerel Guinto has been hired as the Library Lead System Analyst. Barbara Fleeman has been promoted to a fulltime Librarian I. In November testing will be held for the Library Page position. Wil Talaro, Building Systems Technician is retiring in December. Claudia Fishler, Assistant City Librarian is retiring in November.

**Update on Library Facilities and Equipment**

The Fairview renovation is continuing. The interior demolition is complete and work is taking place on installation of the walls.

The sewer backflow valve at Ocean Park needs to be replaced.

The computers in the Computer Commons at the Main Library have been replaced.

**Update on Library Security and Safety**

There are currently seven library suspensions and one court ordered stay-away.

Staff distributed the quarterly homeless count taken in the Library.

**What Are You Reading?**

The Boardmembers discussed the books they are reading.

**Agenda Building**

The Library Board asked that the following items be included in the next Library Board agenda: a discussion of the Santa Monica History Museum lease requirements and an update on the Library Strategic Plan.

**Adjournment**

On the order of the Chair, Kathie Sheldon, the meeting was adjourned at 8:23 p.m.

Attest:

Approved:

Wright Rix  
Acting City Librarian

Kathleen Sheldon  
Library Board Chair

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