

SANTA MONICA PUBLIC LIBRARY BOARD



Minutes of the REGULAR Meeting of December 6, 2012 To Be Approved

- Call to Order** A REGULAR meeting of the Library Board was called to order by Vice Chairperson Kathie Sheldon, at 7:00 p.m., Thursday, December 6, 2012 at the Main Library, Administrative Conference Room, 601 Santa Monica Blvd., Santa Monica.
- Roll Call**
- PRESENT:** Boardmember Gene Oppenheim, Vice Chair Kathie Sheldon and Boardmember Dan Stern
- ABSENT:** Chairperson Ken Blackwell and Boardmember Ken Breisch
- ALSO PRESENT:** Greg Mullen, City Librarian; Rachel Foyt, Administrative Analyst
- Public Input** No report.
- Approval of the Library Board Minutes** Motion by Boardmember Gene Oppenheim seconded by Boardmember Dan Stern, to approve the minutes of the Library Board meeting of November 1, 2012. The motion was approved by the following vote:
- AYES: Boardmember Gene Oppenheim, Vice Chair Kathie Sheldon and Boardmember Dan Stern
- NOES: None
- ABSENT: Chairperson Ken Blackwell and Boardmember Ken Breisch
- Report from the Friends of the Library, a Library Support Group** Greg Mullen, City Librarian, reported on the Friends of the Library Board meeting held on Monday, November 12. The Friends' nonprofit status is pending review by the IRS. The case has not been assigned to an assessor.
- The Friends elected Rose Lewis to the Board. She will promote the Bookstore.
- The Friends Board approved \$5,000 for lounge furniture for the Ocean Park Branch Library.
- 2013-2015 Library Budget Discussion** Mr. Mullen reported that the 2013-2015 budget discussion is beginning. According to the City Manager expenses are still rising faster than revenue. The City of Santa Monica is expecting between a 1% and 2% cut in the overall city general fund. The Library will need to provide budget cutting scenarios for 2%,

3% and 5%.

Library staff has been discussing Library core services and if there services that could be eliminated that would result in salary savings.

The Pico Branch operating budget has been reduced by \$100,000.

One potential scenario is to provide different levels of library service for non-residents thus creating less demand for materials.

Discussion of the Initial Plans for Re-carpeting and Remodeling the Fairview Branch

Mr. Mullen distributed the initial conceptual plans for the Fairview Branch re-carpet and remodel. The objectives for the remodel include: a better use of the branch space; inclusion of merchandising; addition of self-service check out stations; and better access to the restrooms. The Branch will be closed for 3 months during the remodeling project.

Report on the Energy Efficiency Upgrades Completed at the Main Library

The Office of Sustainability and the Environment arranged for the Main Library to be studied in August 2011 by a consultant acting on behalf of the Energy Coalition.

In April 2012 the Library retrofitted emergency lighting in four stairwells to bi-level 25 watt T8 fixtures with built-in occupancy sensors. The cost was \$9206 and the City received a rebate of \$6600. The payback period in energy savings is 2.9 years.

Additional ducting and in-floor diffusers controlled by the Building Automation System were installed to direct air flow to areas where it was needed and cut off air flow to rooms not in use. The cost for this work was \$32,312 with the expected rebate of \$11,000. The payback period in energy savings is 9 months.

The chilled water pump for the HVAC system was replaced with a variable speed pump. New sensors were installed so that the pump did not run continuously. The cost for this work was \$4351 with an expected rebate of \$2739. The payback period in energy savings is 7 months.

The Office of Sustainability and the Environment is working to secure a \$229,000 loan from the Energy Coalition to retrofit the Main Library Parking Garage with LED Lighting that has dimmable features and has occupancy sensors.

Nationwide Current Library Trends - Review of Library Journal Articles

The Board discussed a variety of library articles related to library service including an article from the December 5, 2012 edition of the *New York Times* on bedbugs.

Secretary's Report

Update on Library Services and Programs

For the third year in a row, the Santa Monica Public Library has earned top marks from *Library Journal's* national rating of public libraries – the only Southern California library to earn the prestigious five-star rating.

The Library has submitted evergreen bus ads for use on the Big Blue Bus.

Santa Monica Public Library will participate as a book distribution hub for World Book Night 2013 on April 23, 2013 and invites the community to participate in this national reading initiative that encourages avid readers to share their love of reading, person to person.

Readers who are interested in participating in World Book Night can sign up through January 23, 2013 on the World Book Night web site (www.us.worldbooknight.org). Volunteers pick up their free give-away copies at their designated hub from April 16-23 and then on World Book Night give away the books.

Update on Library Staffing

Mr. Mullen gave an update on Library staffing. The Library is currently recruiting for Library Assistant 3 and Library Page positions.

Update on Library Facilities and Equipment

The Fairview Branch Library was closed on November 23 due to a fire alarm problem.

Mr. Mullen reported on the construction progress for the Pico Branch Library project. The Thelma Terry Building needs shoring up before excavation begins on December 17.

Update on Library Security and Safety

There have been recent bicycle thefts at the Main Library. The Santa Monica Police Department has been alerted.

Library Statistics

Staff distributed the October 2012 Library statistics. Board discussion followed.

What Are You Reading?

The Boardmembers discussed what books they are reading.

Agenda Building

The Library Board asked that the following items be included in the next Library Board agenda: an update on the Library budget discussion and a report on winter programs at the Library.

Adjournment

Vice Chair Kathie Sheldon adjourned the meeting at 8:41 p.m.

Attest:

Approved:



Greg Mullen
City Librarian

Kathie Sheldon
Library Board Vice Chair