

SANTA MONICA PUBLIC LIBRARY BOARD

Minutes of the REGULAR Meeting of December 1, 2005 To Be Approved

A REGULAR meeting of the Library Board was called to order by Chairperson, Edward Edwards, at 7:00 p.m., Thursday, December 1, 2005 at the Montana Ave. Branch Library, 1704 Montana Ave., Santa Monica.

Call to Order

PRESENT: Boardmember Breisch, Chairperson
Edwards, Boardmember Field, Boardmember
Oppenheim and Boardmember Stern

Roll Call

ALSO PRESENT: Jean Ann Holbrook, member of the
community; Donnae Tidwell, Librarian II,
Youth Services; Greg Mullen, City Librarian;
Rachel Foyt, Administrative Analyst

No report.

**Communications from
the Public**

Boardmember Oppenheim made a motion to approve the minutes of the Library Board meeting of November 3, 2005. Boardmember Field seconded the motion. The minutes were approved in a unanimous voice vote.

**Approval of the
Library Board Minutes**

Greg Mullen, City Librarian, gave a report on the Friends activities to the Board. A request was made by Librarians Sylvia Anderle and Catherine Ronan for \$300 to begin a collection of paperback books that will appeal to teens to be housed at the new Virginia Avenue Park Youth Center. The Friends approved the request.

**Report from the
Friends of the Library,
a Library Support
Group**

Friends of the Library Vice Chair, Susanne Trimbath, is working on a new information piece promoting the Friends of Santa Monica Public Library. The brochure will be mailed to all Santa Monica residents so donations will be solicited to cover the cost.

Book Store Chair, Kent Lewis, reported to the Friends that he and other volunteers have shelved many books and audio-visual materials and they are ready to receive more donations. Audiotapes, CDs and DVDs are particularly welcomed.

Donnae Tidwell, Librarian II, Youth Services, gave a report to the Board on the recent activities of the Teen Council. A number of programs are planned for teens during January and February in conjunction with the Library's Grand Opening. The Teen Council is comprised of 15-20 teens who meet every other week with Library Staff. The Teen Council provides input on program and website development for teens.

**Report from the Teen
Council**

A sample of the programs for teens during January and February.

- Viva Salsa - Teens in Grades 8 & up are invited to join the salsa dance class taught by the Dance Doctor.
- Book Chat - Come see what's new at the library and discuss your favorite fiction and nonfiction titles with others.
- Mother-Daughter Spa Day - Yoga, facials, and yummy food. A morning of beauty, exercise and nutrition for middle school girls and their mothers or guardians.
- Technology Open House - Computer construction and how to build your own video game.

Boardmember Ken Breisch made a motion to approve the Administrative Conference Room at the Main Library, 601 Santa Monica Blvd. as the new Library Board meeting location. Boardmember Gene Oppenheim seconded the motion. The motion was approved in a unanimous voice vote.

Approval of New Library Board Meeting Location

Boardmember Oppenheim made a motion to approve the meeting room policy and fee schedule as presented with the exception that the City Attorney review item number 14 under Rules for Use "An announcement regarding emergency procedures will be made prior to the commencement of each meeting". Boardmember Field seconded the motion. Board discussion followed.

Review and Approval of the Meeting Room Policy

Library Staff will obtain wording from the Fire Prevention Department for item number 9 under Rules for Use "No flammable materials will be permitted; and all materials used must be treated with flame-proofing and approved by a representative of the City Fire Prevention Bureau." The motion passed in a unanimous voice vote.

Mr. Mullen reported that the Temporary Main Library will close on Monday, December, 5 and the collection will begin moving to new Main on that day. Library Staff, equipment, furniture and files will be moved later in the week.

Update on the New Main Library

Remaining Library furniture and equipment will be placed up for grabs to other City of Santa Monica departments. Any items not claimed by other City departments will be offered to the City of Bayou La Batre. Bayou La Batre could use either materials or office furniture left over from the Temporary Main Library.

Library Staff sent photographs of available shelving, furniture and equipment to the Librarians in Bayou La Batre. The City of Santa Monica has made an offer of help in the way of donations of furniture and equipment to the City of Bayou La Batre, which was destroyed by Hurricane Katrina. However, the cost to relocate items to Bayou La Batre may prove prohibitive.

The Board discussed the Library's grand opening plans for January 7. There is a schedule of January and February events in the special Library pullout

Grand Opening Plans

section of SeaScape.

Grand opening events are scheduled to begin at 10am on January 7 with a ribbon cutting and music by the Santa Monica High Marching Band. Appearing in the auditorium beginning at 11am Jamie Lee Curtis and Rhea Perlman will read and sign copies of their respective children's books. Community Stakeholder Interviews with Sandy Jacobsen begin at 12 noon. At 1:30 are local author interviews with Ernest Marquez, Sid Fleischman, Sonya Sones and Carolyn See. And at 3pm the Animal Guys will put on a show with a variety of animals.

In addition, puppet shows and stories for children are scheduled throughout the day in the Children's Activity Room.

Actress Rhea Perlman volunteered her time to appear in a public service announcement made by City TV to publicize the Library and the grand opening. The Library Board viewed the announcement.

Ads on the sides of busses publicizing the Library and grand opening began running on November 28. The Library is also working on street banners and a media day to spread the word about the new Main Library.

Boardmember Oppenheim moved to endorse and send to City Council a Library Board Resolution in Support of the Public Library Construction and Renovation Bond Act of 2006. Boardmember Breisch seconded the motion and the motion carried in a unanimous voice vote.

Library Board Resolution

Mr. Mullen reported that Cultural Affairs Manager, Jessica Cusick, is working with fabricators to get the tapestry of the likeness of Dr. King and quote prepared and installed for the January 16 dedication ceremony.

Follow up on the Martin Luther King Jr. Auditorium

Library Staff is working with the Rev. Dr. Martin Luther King Jr. Westside Coalition on the Auditorium dedication. Yolanda King, daughter of Dr. Martin Luther King Jr., will speak at the SGI auditorium on Wilshire. Following her speech, Ms. King, will lead attendees in a march to the new Main Library for the dedication of the Martin Luther King Jr. Auditorium. During the dedication a quote from and a likeness of Dr. King will be unveiled. Refreshments will be served.

No report.

Nationwide Current Library Trends - Review of Library Journal Articles

A first look holiday open house for City Staff is planned for December 2. There will be food, music and tours of the Library. The Library Board is invited to attend.

Secretary's Report

Holiday Open House for City Staff

Library Staff are developing guidelines for use of the study rooms at the Main Library. Library patrons are allowed to check out one of the twelve study rooms for a two hour time period.

Managing Study Rooms at the Main Library

In conjunction with the Grand Opening some new Library publications are being developed. New publications include; a services brochure, a map, bookmarks and a brochure on the Stanton Macdonald Wright mural.

**New and Revised
Library Publications**

When the Temporary Main Library closes additional staff will be dispersed to the Branches in anticipation of increased activity.

**Branch Library
Staffing**

The Library Board asked that the following items be included in next Library Board agenda: Back of House Tour; Technology Demonstration; Budget; New Events and Update on Planning for the Martin Luther King Jr. Auditorium Dedication.

Agenda Building

Boardmember Oppenheim moved to adjourn the meeting. Boardmember Field seconded the motion. The motion was approved in a unanimous voice vote. The meeting was adjourned at 8:37pm.

Adjournment

Attest:

Approved:

Greg Mullen

Edward Edwards

City Librarian

Library Board Chair