

Santa Monica Public Library

Fee Schedule

The standard booking fee covers one two-hour session including set-up and clean up time. A deposit is required on all reservations. The six-hour monthly usage limit applies system wide except for the Pico Branch.

Santa Monica neighborhood associations meeting the criteria for city grant support are exempt from the regular hourly meeting room rental fees while following all the other rules in the library meeting room policy.

Fees to be charged for the use of community facilities but which are not listed in the fee schedule shall be determined by the City Librarian and shall be based upon the costs incurred in providing the facility or program.

Payments are accepted via credit and debit cards, which incur an additional 2.95% convenience fee, or by check, e-check, or cash without fee.

Deposit

All meeting room reservations require a deposit (refundable).

Meeting Room Fee Schedule				
All meetings must be FREE and open to the public				
Locations	Available Rooms	Capacity	Rates	Deposit
Main Library <i>601 Santa Monica Blvd.</i>	Martin Luther King Jr. Auditorium & Reception Room	146 people	\$80 per hour (2 hour minimum)	\$250
	Multipurpose Room	114 people	\$60 per hour (2 hour minimum)	\$100
	Community Meeting Room	31 people	\$30 per hour (2 hour minimum)	\$100
	Main Library Miscellaneous Charges			\$70 per hour or portion thereof
	<ul style="list-style-type: none"> - Security Staffing Fee - Kitchen Use - Piano Use 		\$50	\$100 per piano
Pico Branch Library <i>2201 Pico Blvd.</i>	The Annex	56 people	\$30 per hour (2 hour minimum) See Virginia Ave Park Campus Policy	\$100
	Branch Library Miscellaneous Charges			\$35 per hour or portion thereof
	<ul style="list-style-type: none"> - Security Staffing Fee - Kitchen Use 		\$25	
Fairview Branch Library <i>2101 Ocean Park Blvd.</i>	Conference Room	67 people	\$30 per hour (2 hours minimum)	\$100
Montana Ave. Branch Library <i>1704 Montana Avenue</i>	Conference Room	52 people	\$30 per hour (2 hours minimum)	\$100
Ocean Park Branch Library <i>2601 Main Street</i>	Conference Room	60 people	\$30 per hour (2 hours minimum)	\$100