



**MINUTES**  
**SANTA MONICA PUBLIC LIBRARY BOARD**  
**SPECIAL MEETING**

SPECIAL MEETING VIA  
TELECONFERENCE PURSUANT TO  
ASSEMBLY BILL NO. 361 SIGNED BY,  
GOVERNOR GAVIN NEWSOM

**THURSDAY, JULY 7, 2022**  
**7:00 P.M.**

Call to Order

Chair Plauzoles called the meeting to order at 7:02 p.m.

Roll Call

The following persons were recorded in attendance by the Recording Secretary:

List in order called during the meeting.

Present: Chair Lucien Plauzoles, Boardmember Abby Arnold, Boardmember Judith Meister and Boardmember Laurel Schmidt

Absent: None

Also present: Erica Cuyugan, Interim City Librarian  
Priscilla Bouvet, Executive Admin. Assistant

1) Special Agenda Items

a. Election of Officers: Chair and Vice Chair

Chair Plauzoles nominated Judith Meister for Chair and Abby Arnold for Vice Chair.

MOTION

Plauzoles moved and Arnold seconded motion to nominate Judith Meister as Library Board Chair. Nomination accepted. The motion was approved by the following vote:

AYES: Arnold, Plauzoles, Meister and Schmidt

NOES: None

ABSTAINING: None

ABSENT: None

MOTION

Plauzoles moved and Schmidt seconded motion to nominate Abby Arnold as Vice Chair. Nomination accepted.

AYES: Arnold, Plauzoles, Meister and Schmidt

NOES: None

ABSTAINING: None

ABSENT: None

b. Library Budget Update

i. Norma Angel, Sr. Budget Analyst

Ms. Angel provided a budget recap, highlighting increases in staffing and budget over the last four fiscal years. Showing an increase of approximately 55% in restoration. The Library's restoration priorities have been implemented by shifting library hours to provide afterschool support, reopening access to the 2nd floor at the Main Library, expanding hours at Ocean Park Branch, going Fine Free for All, reopening Pico and Montanan Branch, and reopening study and meeting rooms at Main and Pico Branch.

Library leadership is working on finalizing a proposal that will allow the activation of branch facilities, weekly Saturday service and evening hours with one-time funding approved by Council.

- c. Secretary's Report
  - i. Erica Cuyugan, Interim City Librarian

Highlighted the following from the report:

- New City Attorney, Doug Sloan started with the City on June 6
- Santa Monica participated in the Summit of the Americas
- Santa Monica observed the Juneteenth Holiday for the first time officially
- Library hosted programs for Pride Month
- Reopening of study rooms
- Council approved one-time funding during Exception-Based Budget for FY2022-2023
- Summer Reading Program kicked off with Polynesian dancers, arts and crafts, and a Soundwaves concert at Pico Branch
- Safety and security statistics for June show 25 monthly incidents and 80 engagement opportunities with individuals on library grounds prior to opening
- Friends Bookstore discussing future outdoor sales

## 2) Consent Calendar

- a. Staff recommends approval of the following Special Library Board meeting minutes:
  - i. May 5, 2022

### MOTION

Arnold moved and Schmidt seconded a motion to approve the minutes for the May 5, 2022 Special Library Board meeting as amended. The motion was approved by the following vote:

AYES: Plauzoles, Arnold, Meister and Schmidt

NOES: None

ABSTAINING: None

ABSENT: None

### 3) Continued Items

- a. May 5, 2022 at 8:25pm: Review and adopt revised Library Board Rules of Order and Procedure in compliance of the June 8, 2021 City Council adoption of revised resolution of bylaws for boards, commissions, and task forces in Santa Monica

The following rules were reviewed and/or edited:

Rule 2. Composition of Board.

Identifies City Librarian as the Secretary of the Board.

Rule 3. Time and Place for Holding Regular Meetings.

Edit to sentence "...but may, by majority vote, provide for more frequent ~~regular~~ special meetings."

Rule 4. Quorum and Action.

Delete non-applicable section "However, in the case of a quasi-judicial hearing, if only-three members are participating, the applicant or appellant shall be entitled to request and receive a continuance of the hearing, until such time as Five members are participating."

Staff recommendation to delete sentence "The Chair shall serve as an ex-officio member of all committees." as it would only allow for an additional member to join committee without violating Brown Act.

### MOTION

Meister moved and Plauzoles seconded a motion to approve deletion of "The Chair shall serve as an ex-officio member of all committees.". The motion was approved by the following vote:

AYES: Plauzoles, Arnold, Meister and Schmidt

NOES: None

ABSTAINING: None

ABSENT: None

Rule 6. Meeting to be Public.

Clarification provided that rule does not allow for Board to conduct a closed session per the Brown Act.

Rule 7. Agenda.

Change to section (d) location of new posting location at Santa Monica Institute.

Rule 8. Categories and Order of Business.

Change to section (d) Removed proclamations and added oath of office per Board's request.

Change to section (e) Change from Director's Report to Secretary's Report.

Change to section (i) Remove entire section non-applicable section titled "Administrative Proceedings".

Change to section (j) Identifying City Librarian and executive officer for Library policies adopted by Board.

Rule 16. Disclosure for Quasi-Judicial Matters.

Removing as not applicable to Board.

Clarification of section (c) No time limits apply for staff members or Board or Commission members reporting to Board.

Removing section (d) Special time limits for applicants and appellants for public hearings.

MOTION

Meister moved and Schmidt seconded a motion to approve and adopt Rules of Order as amended. The motion was approved by the following vote:

AYES: Arnold, Plauzoles, Meister and Schmidt

NOES: None

ABSTAINING: None

ABSENT: None

**4) Library Boardmember Discussion Items**

- a. Request by Boardmember Abby Arnold to discuss national trends related to book bans

Arnold, Schmidt and Meister expressed interest in advocating against any attempts to stop access to information at libraries and encouraged staff to share feedback received and use the Library Board as support.

Adjournment

Chair Plauzoles adjourned the meeting at 8:10 p.m.

Attest:

Approved:

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Erica Cuyugan

Secretary

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Lucien Plauzoles

Chair