

SANTA MONICA PUBLIC LIBRARY BOARD



Minutes of the REGULAR Meeting of April 4, 2013 To Be Approved

Call to Order	A REGULAR meeting of the Library Board was called to order by Vice Chairperson Kathie Sheldon, at 7:02 p.m., Thursday, April 4, 2013 at the Main Library, Administrative Conference Room, 601 Santa Monica Blvd., Santa Monica.	
Roll Call	PRESENT:	Boardmember Ken Breisch, Boardmember Gene Oppenheim, Vice Chair Kathie Sheldon and Boardmember Dan Stern
	ABSENT:	Chairperson Ken Blackwell
	ALSO PRESENT:	Susan Annett, Principal Librarian for Public Services; Robert Graves, Librarian I, Public Services; Claudia Fishler, Assistant City Librarian; Rachel Foyt, Administrative Analyst
Public Input	No report.	
Approval of the Library Board Minutes	Motion by Boardmember Gene Oppenheim seconded by Boardmember Ken Breisch, to approve the minutes of the Library Board meeting of March 7, 2013. The motion was approved by the following vote: AYES: Boardmember Ken Breisch, Boardmember Gene Oppenheim, Vice Chair Kathie Sheldon and Boardmember Dan Stern NOES: None ABSENT: Chairperson Ken Blackwell	
Report on Santa Monica Reads	Robert Graves, Librarian I, Public Services, reported on 2013 Santa Monica Reads. The annual community reading program marked its eleventh year with a name change from Santa Monica Citywide Reads to Santa Monica Reads. The book title selected was <i>Wonder</i> by R.J. Palacio. The program took place between February 16 and March 23 with a slate of special event programming and eleven formal book discussions. Special events included an appearance by J.R. Martinez in support of his autobiography <i>Full of Heart</i> and film screenings of <i>Mask</i> and <i>Bully</i> both movies with themes similar to those explored in <i>Wonder</i> . Four local schools - John Adams, Lincoln Middle School, New Roads and St. Monica's, participated in Santa Monica Reads with parents and children reading together. During the final week of the program R.J. Palacio visited all four	

schools and met with 1200 children. The final program on March 23 was a staged reading of *Wonder* and a Q & A with the author.

**Discussion of a
Teen Photography
or Art Project**

Susan Annett, Principal Librarian for Public Services, led a discussion about a possible Teen photography or art project at the Pico Branch Library. The Virginia Ave. Park Teen Center will manage the exhibit space at the Pico Branch. A photography or art project could benefit the exhibit space and contribute to Imagine Santa Monica.

The staff committee for the Pico Library grand opening met and is discussing possible activities for the grand opening as well as activities planned in conjunction with the grand opening.

**Library Board
Commendation for
Catherine Ronan**

The Board approved a commendation for Catherine Ronan, Manager of the Fairview Branch Library, who is retiring in May.

**Report from the
Friends of the
Library, a Library
Support Group**

Claudia Fishler, Assistant City Librarian, reported on the Friends of the Library March 11 board meeting. Erica Cuyugan, Librarian II, Youth Services and several Teen Council members reported on the Teen Urban Quest which was a scavenger hunt held on February 23. Ms. Cuyugan also reported on her Eureka Project and the video project created by the students at Olympic High School.

The Friends of the Library are holding their next semi-annual sale of higher value books on May 18. The sale starts at 11 a.m.

The Friends voted to ratify their by-laws.

**Update on the
2013-2015 Library
Budget**

Ms. Fishler reported that Library staff met with the City Manager, the Human Resources Director and the Finance Department about the proposed budget adjustments for the Library budget. The City Manager recommended raising the proposed non-resident Library card fee from \$20 to \$25.

The Board will write a letter to City Council regarding the \$25 non-resident fee. The Board would like to include in the letter what other libraries have done, the reason behind the fee and some resident vs. non-resident statistics.

**Nationwide Current
Library Trends -
Review of Library
Journal Articles**

The Board discussed several journal articles among them a *USA Today* article and a *New York Times* article that mentioned Santa Monica Public Library.

Secretary's Report

**Update on Library
Services and
Programs**

Staff has begun to float the large print collection among the Branches and Main Library. Currently only the audiobook collection is a floating collection. A floating collection is a collection in which items stay at the location where they are returned even if that is not the Branch to which they are assigned. A floating collection is a way to move items around without having to reassign the material.

As part of the Integrated Library System, the Library purchased a telephone notification system that will notify patrons by telephone if they have holds available or an item overdue. Recently the City changed the way the telephone

system dials and this change is causing an issue with the telephone notification system, therefore, it is not in use.

The automated renewals portion of the telephone notification system is being used. In order to access the system the user needs to have a seven digit Library card number and a pin. The system will give information such as items checked out and users can renew items and hear their holds.

The Library's annual customer survey will be available during National Library week in paper and online.

Update on Library Staffing

No change in staffing.

Update on Library Facilities and Equipment

Ms. Fishler reported that some re-carpeting has taken place at Main due to wear and tear. The lighting project for the Main Library garage has gone to bid.

Three of the youth study rooms will have the wall painted with a special material so the wall can be used as a white board.

The installation of additional hand dryers in men's restroom at the Main Library is almost complete.

Ms. Fishler distributed photos of the Pico Branch Library construction site and she reported on the construction progress.

Update on Library Security and Safety

The Library received clarification from the City Attorney's Office on service animals. Staff can ask some additional questions about the animal to determine if it is a trained service animal or a pet. Only trained service animals are allowed in the Library.

Library Statistics

Staff distributed the February 2013 Library statistics. Board discussion followed.

What Are You Reading?

The Boardmembers discussed the books they are reading.

Agenda Building

The Library Board asked that the following items be included in the next Library Board agenda: the letter to City Council regarding the Library budget recommendations and an update on the Big Reads grant.

Adjournment

Vice Chairperson Kathie Sheldon adjourned the meeting at 8:55 p.m.

Attest:

Approved:



Greg Mullen
City Librarian

Kathie Sheldon
Library Board Vice Chair

