



Discover all that the
City of Santa Monica
has to offer



A World Class Destination, A Vibrant Beach Town, Big City Opportunities



City of
Santa Monica

Library System

Serving the City of Santa Monica (pop. 89,736), and surrounding Los Angeles area communities, the Santa Monica Public Library (SMPL) currently operates four library facilities in 8.3 square miles. A fifth branch library is under construction and expected to open in early 2014. The 104,000 square foot Main Library has a strong civic presence in the heart of downtown. The branch libraries are located in diverse, residential neighborhoods with lively commercial districts nearby.

Santa Monica Public Library has received a top, five-star rating by the LJ Index of Public Library Service for the past three years. SMPL's mission is **"to provide resources, services and a place to encourage the community to Read, Connect, Relax and Learn."** The community is strongly committed to education and to its municipal library system that provides exceptional collections, online resources, services, programs and facilities. The Library's organizational culture is responsive to new ideas and encourages staff development at all levels. The Library has a budgeted FTE staff of 114.8, including 36.5 permanent librarians, and is supported by a total budget of \$12.04 million (FY2013/2014).

Visit the SMPL website at www.smpl.org and www.facebook.com/smplpublib for additional information regarding this award winning institution.



Fairview Branch



Montana Avenue Branch



Ocean Park Branch



Main Library

New Library

The new Pico Branch Library, designed by Koning Eizenberg Architecture, is located within Virginia Avenue Park and consists of a 7,872 square foot main facility and an 818 square foot community room. The branch is seeking a Platinum LEED rating from the U.S. Green Building Council.



The City of Santa Monica is looking for a **Director of Library Services/City Librarian**

The City of Santa Monica is looking for a dynamic Director of Library Services to lead a five branch library system that serves an average of 1.4 million people each year from our diverse and engaged community. Construction of the fifth and newest branch library will be complete and ready for visitors in early 2014.

The successful candidate will carry on the library's vision of, "preserving the past...serving the present...and shaping the future." They will need to be approachable, accessible and have strong interpersonal skills; be an innovative and strategic thinker; provide leadership in advancing the services, programs and technology directions of the library; and be an enthusiastic champion and motivator of a bright and dynamic 199-member team to achieve the department's mission, goals and plans. In addition to leading the five branch library system and staff, the Director of Library Services formulates policies with, and serves as Secretary to, the Library Board. The Director is a member of the City's executive team and will contribute expertise and perspective to organization-wide initiatives.

The Director of Library Services needs to be a visionary regarding library trends and takes the lead in representing and advocating for the library in the community.

Qualifications

Graduation from an accredited college or university with a Master's degree in Library Science. Seven years of progressively responsible, professional municipal library management and supervisory experience, including a minimum of three years as a director or assistant director of a comparably-sized or larger municipal library system or a division head in a larger municipal library system.

Recruitment and Selection Timeline

Candidates interested in this opportunity should submit a cover letter, resume, salary history and six professional references to Christina Winting, Human Resources Manager via email at christina.winting@smgov.net **no later than 5:00 p.m. Friday, September 27, 2013.**

Resumes will be screened and those identified as among the best qualified will be invited to participate in the interview process the week of October 20th, with successful candidates moving on to a final interview with the City Manager.

Please, contact Christina Winting at 310-458-8246 if you have any questions regarding this position or the recruitment process.

About the City

Within just 8.3 square miles bordered by the Pacific Ocean and the west side of Los Angeles, Santa Monica is home to 90,000 residents who enjoy beautiful neighborhoods, a world renowned beach, fabulous restaurants, a thriving art community, vibrant shopping districts, excellent schools, award winning community facilities and parks, and plenty of sunshine.

Santa Monica's approximately 16,000 businesses include everything from high profile entertainment companies and world class retail to small entrepreneurial start-ups. Santa Monica has earned the moniker "Silicon Beach" with Yahoo!, Hulu and Activision as a few of the high-tech companies that make Santa Monica their home.

The Santa Monica community is known for its high level of engagement in civic affairs. Community priorities emphasize active and healthy lifestyles, culture, sustainability, social services, youth services and balanced land use. The City recently received a Bloomberg Philanthropies Mayor's Challenge prize to help fund The Wellbeing Project to address wellbeing across all segments of the community through a combination of measurement and action. In short, Santa Monica is a vibrant beach town with the resources of a big city.

Fast Facts

Santa Monica residents enjoy annual average temperature of 61.7°, smog free weather and miles of excellent beach, surf and deep sea fishing.



Compensation and Benefits

The following salary and benefits are being offered for this at-will exempt position:

Salary Range: \$149,688 to \$184,800 Annually

Retirement: California Public Employees' Retirement System (CalPERS) retirement formula is based on appointment date and membership status with CalPERS.

The City does not participate in Social Security but does participate in Medicare, which requires a 1.45% contribution by both the employee and the City.

City-paid Health Insurance: The City pays 95% of the medical insurance premium for employee and eligible dependents. Employee contributes 5% toward premium. The City pays 100% of premiums for dental and vision plans and the Employee Assistance Program for employee and eligible dependents.

Retiree Medical: The City pays retirees (employees only) medical insurance up to age 70, as provided in the Executive Pay Plan (EPP) Resolution.

Long Term Disability Insurance: The City pays the premium for Long Term Disability coverage.

Supplemental Retirement Plans: A 457 plan is available and there is no city contribution. A 401(a) plan is provided and there is a mandatory \$625/month employee contribution.

Holiday/Vacation/Sick Leave:

Holidays – 12 days/year which includes up to 3 floating holidays.

Vacation – Minimum accrual of 12 days/year with a maximum accrual of 21 vacation days/year, with a 40 hour/year cash-out provision.

Sick Leave – Accrual of 12 days/year; a portion of unused sick leave can be cashed out at the end of the fiscal year.

Management Leave – Up to 3 days, one of which can be cashed out at the end of the fiscal year.

Term Life Insurance: City-paid term life insurance policy in the amount of 2 times annual salary.

Executive Pay Plan: Director of Library Services/City Librarian receives any other benefits provided under the terms of the Executive Pay Plan. For more details refer to the Memorandum of Understanding for the Executive Pay Plan found under the Labor Relations tab at www.smgov.net/hr



Employment Opportunities

Visit us on the web at
www.smgov.net/hr
Or call 310-458-8246

City of Santa Monica
Human Resources
1685 Main Street
Santa Monica, CA 90401

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