

SANTA MONICA PUBLIC LIBRARY BOARD



Minutes of the REGULAR Meeting of November 3, 2011 To Be Approved

- Call to Order** A REGULAR meeting of the Library Board was called to order by Chairperson, Ken Blackwell, at 7:05 p.m., Thursday, November 3, 2011 at the Main Library, Administrative Conference Room, 601 Santa Monica Blvd., Santa Monica.
- Roll Call**
- PRESENT:** Chairperson Blackwell, Vice Chair Breisch, Boardmember Oppenheim, Boardmember Sheldon, and Boardmember Stern
- ABSENT:**
- ALSO PRESENT:** Claudia Fishler, Assistant City Librarian; Rachel Foyt, Administrative Analyst; Robert Graves, Librarian I, Public Services; Shana Johnson, Librarian II, Youth Services; Lenore Grossman, member of the public
- Public Input** No report.
- Approval of the Library Board Minutes** Motion by Vice Chair Breisch, seconded by Boardmember Oppenheim to approve the minutes of the Library Board meeting of October 6, 2011. The motion was approved by the following vote:
- AYES: Chairperson Blackwell, Vice Chair Breisch, Boardmember Oppenheim and Boardmember Sheldon
- NOES: None
- ABSENT: Boardmember Stern
- Report from the Friends of the Library, a Library Support Group** Claudia Fishler, Assistant City Librarian, reported that the Friends of the Library Board did not meet in October.
- Report on the 2012 Citywide Reads Selection** Robert Graves, Librarian I, Public Services reported on Citywide Reads 2012. The book selection chosen for the tenth year of Citywide Reads is *The Lady in the Lake* by Raymond Chandler. The program will run February 25 through March 31.
- Mr. Graves reported that mystery author Michael Connelly is confirmed for the kickoff event on February 25. Denise Hamilton, mystery author and editor, has planned two programs on LA Noir for March. The panel programs will include authors: Christopher Rice, Gary Phillips, Jim Pascoe, Judith Freeman, Julie

Rivett and Tom Nolan. Also planned for Citywide Reads are book discussions, movie screenings, and a local history day.

This year there will also be a children's Citywide Reads book selection from the Chet Gecko mystery series and a program with the author, Brue Hale.

**Report on the
Eureka Institute**

Shana Johnson, Librarian II, Youth Services reported on attending the Eureka! Leadership Experience.

The mission of the Eureka leadership program is to develop future leaders for California libraries and for the library profession, help California library staff become leaders in the community, and promote the profession as a force for positive change in society. Thirty-two participants from California libraries were selected through a competitive application process. They participated in a six-day residential retreat in San Jose. The thirty-two participants worked in groups of eight plus two mentors.

As part of the Eureka institute Ms. Johnson will be completing a yearlong project that addresses a community need. Ms. Johnson's project focuses on homeless youth in Santa Monica. She will partner with Family Place a transitional shelter for families. She will work with the youth education specialist at Family Place to produce a series of story times and crafts centered around books, introduce and provide access to online homework help resources, update their book collection, purchase educational toys, and establish the Family Place as a designated community site for Summer Reading. Ms. Johnson will be applying for a LSTA grant to fund the project.

Boardmember Stern arrived at 7:27 p.m.

**Report on the
Montana Ave.
Branch Remodel**

Ms. Fishler gave a report on the Montana Ave. Branch remodel.

Items that will be addressed during the remodel are:

- Replacement of the adult shelving
- Recarpeting of the branch
- Reorientation of the public access internet computers
- Reader tables will be moved to create a better configuration
- Paperback spinners will be removed
- DVDs and CDs will be moved to shelving near the meeting rooms
- The circulation desk will be removed and replaced with self-check stations and a smaller staff desk
- Display shelving will be added
- The Branch Manager's office will be relocated
- The counter in the staff workroom will be replaced with a lower table so staff can use that as a break area

The work is planned to take place for four weeks beginning January 16, 2012.

Report on Library Staff In-Service Day

Rachel Foyt, Administrative Analyst, reported on the Library staff in-service day held on October 10. All the Santa Monica libraries were closed for the day to allow approximately 140 staff to participate in a day of training and workshops.

The morning workshops included presentations on: the 5Rs by Daniele Noble from the City Manager's Office; Emergency Preparedness by Paul Weinberg from the Office of Emergency Management; and the integrated library system by Library staff. The day continued after lunch with a variety of breakout classes that staff could self-select to attend. Ms. Foyt distributed the results of a survey staff completed about the day.

Nationwide Current Library Trends - Review of Library Journal Articles

No report.

Secretary's Report

Update on Library Services and Programs

For the second year in a row, Santa Monica Public Library has earned a top-rating five stars from Library Journal's national rating of public libraries, the LJ Index of Public Library Service 2011. Santa Monica was the only Southern California library to earn the prestigious five stars rating.

The ratings, announced November 1, were based on 2009 data from the Institute of Museum and Library Services (IMLS). The LJ Index rated 7,513 public libraries on the level of service they provided and identified 262 star libraries. Libraries were evaluated on per capita statistics that included: visits, circulation, program attendance, and public Internet computer use. The LJ Index 2010 gives five, four, or three stars to the top libraries rated.

The ability to pay by credit card will soon be available at the self-check stations at the Main Library. Patrons will be required to use their pin in addition to their library card in order to check out materials.

Update on Library Staffing

The recruitment for the Principal Librarian for Information Management is currently ongoing. The Librarian I half time oral exam is taking place in November.

Update on Library Facilities and Equipment

Planning for the Pico Branch Library is ongoing. The next phase of construction documents has begun. In October staff made presentations to the Architectural Review Board and the Virginia Avenue Park Board.

The Polaris and Bibliocommons contracts are being negotiated. Diane Bednarski remains involved in finalizing the contracts.

Thin clients have been installed at the end of range OPAC terminals at the Main Library. Staff is testing the thin clients for use in other locations throughout the library system.

Level P1 in the Library parking structure has been changed to parking for three hours or less. The idea is to free up the first parking level for short term parking. The tenant parkers will need to park on levels P2 and P3. Tickets will be issued to vehicles parked on level P1 longer than three hours.

Update on Library Security and Safety Ms. Fishler distributed the homeless count the Library Service Officers do for the Main Library.

Library Statistics Staff distributed the September 2011 Library statistics. Board discussion followed.

Agenda Building The Library Board asked that the following items be included in the next Library Board agenda: an item to share what books the Board is reading, what music they are listening to, or movies they are watching; a report from Erica Cuyugan, Librarian II, Youth Services on her Eureka Institute Project; and Cynni Murphy, Librarian III, Reference Service will speak about the LA as Subject Archives Bizarre.

Adjournment Chair Blackwell adjourned the meeting at 8:26pm.

Attest:

Approved:

Claudia Fishler
Assistant City Librarian

Kenneth Blackwell
Library Board Chair

This document is available in alternate format upon request. The Santa Monica Public Library is wheelchair accessible. For special disability accommodations contact Library Administration at (310) 458-8606 at least 3 days prior to the scheduled meeting.